

ADMINISTRATIVE - INTERNAL USE ONLY

DD/A Registry

85-3624

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Occupancy for the New Building

FROM: Harry E. Fitzwater
Deputy Director for Administration
7D24 Hqs.

EXTENSION

NO.

OL 10186-85

DATE

25 OCT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Executive Registry
7E12 Hqs.

28 OCT 1985

[Signature]

2. Executive Director

[Signature]

3.

4. *exc* DDA
7D24 Hqs.

30 OCT 1985

[Signature]

5.

6.

DDA Reg.

7.

8.

9.

10.

11.

12.

13.

14.

15.

I thought the DD, and DDO agreed to moving into the spaces, where feasible, as originally planned and laid out by [Signature] in the interest of saving \$, so think we should try to stick to that agreement.

CC: Each DA DD plus SSA/DDA DDA Plans DDA Mgmt

10/31/85

ADMINISTRATIVE - INTERNAL USE ONLY

85-3624

ROUTING AND RECORD SHEET				
SUBJECT: (Optional) Occupancy for the New Building				
FROM:	<div style="border: 1px solid black; width: 150px; height: 20px; margin-bottom: 5px;"></div> Executive Director 7D55 Hqs.	EXTENSION	NO. OL 10186-85	STAT STAT
			DATE	
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. DDA 7D24 Hqs.				
2.				
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ADMINISTRATIVE - INTERNAL USE ONLY

30 October 1985

MEMORANDUM FOR: Deputy Director for Administration
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science & Technology

FROM: Executive Director

SUBJECT: Occupancy for the New Building

1. The purpose of this memorandum is to solicit your cooperation in meeting the construction and occupancy schedule for the New Headquarters Building (NHB). In adopting Option 5 of the NHB occupancy presentation on 7 October 1985, the Headquarters Management Board also confirmed the guidance of the Deputy Director of Central Intelligence that no changes shall be made to any of the already designed NHB space. Without this restriction, it would be impossible to meet the construction completion date of August 1987.

2. Option 5 identified the following offices for the New Building:

NORTH TOWER

DDI/OSWR
DDI/NESA
DDI/ASG
DDI/OEA
DDS&T/OTS
DDS&T/ORD
Employee Support Areas

SOUTH TOWER

DDO/SE
DDO/AF
DDO/PPS
DDA/OIT
DDA/OC Equipment
DDA/OS
DDA/OP
DDA/OF
DDA/OL

3. The Office of Logistics is preparing revised block layouts to accommodate the organizational location changes dictated by the Option 5 decision. Until this action is completed, the Office of Logistics is not in a position to entertain detailed discussions concerning the layout of the NHB. I would appreciate your cooperation in this matter.

STAT

OL 10186-85

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